

Communication Log

A communication journal will be provided to you in order to communicate directly with the janitor. If you have a request, simply log it in the journal. You will receive a written response and your request will be handled promptly.

Date: _____

CLIENT COMMENT / REQUEST:

JANITOR'S RESPONSE:

Date: _____

CLIENT COMMENT / REQUEST:

JANITOR'S RESPONSE:

Date: _____

CLIENT COMMENT / REQUEST:

JANITOR'S RESPONSE:

Date: _____

CLIENT COMMENT / REQUEST:

JANITOR'S RESPONSE:
